



Funding Opportunity Announcement For Energy Efficiency Retrofits

SECTION I INTRODUCTION

Lexington-Fayette Urban County Government (LFUCG) has funding available to help nonprofit arts facilities in Lexington improve energy efficiency through building retrofits under the umbrella of ["Energizing the Arts."](#) The source of this funding is the [American Recovery and Reinvestment Act Energy Efficiency and Conservation Block Grant \(EECBG\)](#) which Lexington was awarded on October 19, 2009. The purpose of EECBG is to stimulate the economy by investing in energy efficiency projects that create jobs to reduce energy use and lower green house gas emissions.

Energizing the Arts will make available \$225,000 to conduct energy efficiency improvements at one or more nonprofit arts facilities located in Fayette County. Eligible projects include installation of insulation; installation of efficient lighting; heating, venting, and air conditioning (HVAC) and high-efficiency shower/faucet upgrades; weather sealing; the purchase and installation of ENERGY STAR appliances; installation of solar powered appliances with improved efficiency; and replacement of windows and doors.

Energizing the Arts will be managed by Bluegrass PRIDE (PRIDE) with assistance from the LFUCG. The purpose of the program is to help all participants become more knowledgeable about their energy use and, in the process, reduce their energy consumption and save money. PRIDE will help participants identify energy improvement opportunities and coordinate the review of applications and the award process.

Applicants are encouraged to provide matching funds of 25 percent of the total cost of the proposed project. Please note however that applicants will receive points during the application review process for any amount of matching funds they are able to put forth. Also note that "in-kind" matching funds will not be considered to be cost sharing.

Additional EECBG funds have been allocated for energy audits and consulting services in order to facilitate the determination of award(s). As these funds allow, applicants who score well during the review process will receive a detailed energy audit performed by a vendor selected by the LFUCG.

To help ensure that equipment purchases and installations conducted under *Energizing the Arts* meet EECBG requirements, the LFUCG and Bluegrass PRIDE will assist the successful applicant(s) with the procurement process as needed. Please note that the LFUCG reserves the right to actually procure the equipment and coordinate installations, should this become necessary to meet EECBG requirements.

SECTION II ELIGIBILITY

To be eligible for grant funding, the application must be submitted by a 501(c) 3 organization that is representing the facility (building) which would be retrofitted. This facility must be used primarily for public arts programs. The applicant's building cannot be owned by the Commonwealth of Kentucky. Interested entities must complete and submit the application in Section IV and meet the following requirements.

- Applicants must be responsible for paying the energy bills associated with the facility.
- Applicants must provide electric and natural gas (if applicable) utility data for their facility for the previous 12 months at a minimum. The data must include dates of use, energy consumption and cost. This information can be obtained, free of charge, from your utility company.
- The successful applicant and all vendors and subcontractors that work on the project must meet all applicable American Recovery and Reinvestment Act (ARRA) special provisions/requirements (to include the flow down requirements) at all times during the project.
- Applicants selected for award must be willing to sign a Statement of Agreement/Memorandum of Agreement similar to the example agreement in Section VII.
- Applicants selected for award must enroll in the [EPA ENERGY STAR Challenge](#) and commit to begin reducing energy use at their facility by 10 percent. For more information on the Challenge and to sign up, please visit www.energystar.gov.
- Applicants selected for award will be required to track their utility costs and energy usage using the free GreenQuest benchmarking tool on LFUCG's website at www.lexingtonky.gov/energy
- Applicants selected for award must inform PRIDE and LFUCG of the actual energy savings realized at their facilities once the energy improvements are made so this information can be relayed by the LFUCG to the federal Department of Energy (DOE) as required by the terms of Lexington's American Recovery and Reinvestment Act Energy Efficiency and Conservation Block Grant.

Funding for *Energizing the Arts* is made possible by Lexington-Fayette Urban County Government through the American Recovery and Reinvestment Act and is managed by Bluegrass PRIDE. For more detail go to www.lexingtonky.gov



SECTION III TIMELINE

TIMELINE

Applications available August 15, 2010

Applications must be postmarked by September 15, 2010

Notification of energy audits to be announced by October 15, 2010

Projects to be funded announced by February 1, 2011

Memorandum of Agreement/Statement of Agreement signed (funds obligated) by March 1, 2011

Energy efficiency retrofits must be completed and reimbursement requested within one year of MOA being signed.

Reporting of energy savings to take place for 12 months after retrofit (equipment) is installed

SECTION IV APPLICATION

Questions and completed grant applications should be directed to:

Lauren Bennett

Program Manager

Bluegrass PRIDE

PO Box 910384

Lexington, KY 40591

859.266.1572

Lauren@bgPRIDE.org

Energizing the Arts APPLICATION

Applicants should submit an original (print) application and 4 hard copies of their application

Entity applying _____

Address _____

Primary Contact _____

Primary Contact's Position _____

Phone Number for Primary Contact _____

Email for Primary Contact _____

Secondary Contact _____

Secondary Contact's Position _____

Phone Number for Secondary Contact _____

Email for Secondary Contact _____

1. What is the average yearly attendance at the facility for which you are proposing retrofits?
2. What is the age of the building?
3. What is the total size of your facility in square feet? If not all of this space is conditioned (i.e. heated and cooled) please specify how many square feet are conditioned.
4. Please provide electric and natural gas (if applicable) utility data for the facility for the previous 12 months at a minimum. The data must include dates of use, energy consumption and cost.

5. If any other fuel sources are used to heat or cool the building (fuel oil, district cooling, etc.), please describe.
6. Please provide a description of your organization and its relationship to the facility for which you are seeking funding. If you do not own the building, please identify the owner and provide documentation specifying you have permission from the building's owner to install the proposed retrofits.
7. If your organization rents your facility, please provide copy of current lease.
8. Please specify what entity is responsible for providing maintenance of the building you occupy (both interior and exterior).
9. Identify who (which entity) is responsible for paying the utilities.
10. Provide a brief description of any planned significant building renovations and/or building expansions and provide timeframe.
11. Is your organization prepared to offer matching funds equal to 25 percent of the total retrofit costs for the proposed retrofit(s)? If so what is the maximum dollar amount (match) you are proposing? If not, please provide an estimate of the percentage of matching funds and the maximum dollar amount you are proposing. Please specify when any cost share funds would be available.
12. If your application is successful, how will your organization promote the energy improvements (retrofits) for which you receive funding?
13. To ensure the long term viability of the proposed retrofits, please provide copies of your organization's financial reports for the most recent 3 years
14. If you have had any energy audits performed at your facility within the most recent 3 years, please include results of these audits with your application.
15. Optional: Include a brief description (maximum of two pages) of what specific energy improvements you believe will benefit your facility the most based on your current knowledge/needs/priorities and discuss the projected financial/social benefits anticipated to result from these improvements.

SECTION V REVIEW CRITERIA

The *Energizing the Arts* Program applications will be evaluated by a review panel which is comprised of environmentalists and educators as well as professional staff that are knowledgeable in the energy field and relevant areas.

The Panel will evaluate grant applications according to the criteria in the paragraphs below. Please refer to these criteria when completing the application.

Applications will be screened initially to determine that (1) the applicant is eligible to compete for an award; and (2) the information required by the announcement has been submitted; and (3) all mandatory requirements are satisfied.

Applications that pass screening will then be ranked according to facility energy intensity (weighted at 30%), square footage of the facility (30%), cost share match (20%), steps they will take to educate the public on installed retrofits (10%), and yearly attendance (10%). As funding will allow, ranking will be used to select facilities to receive a detailed energy audit at no cost to the applicant.

Once the energy audits are completed, the audit results will be used in conjunction with the following criteria to determine award recipient(s). The criteria for award(s) is as follows: annual energy savings potential per estimated cost [kBtu/\$] as determined by the audit (50%), square footage of the facility (15%), cost share match (15%), steps to educate the public on installed retrofits (10%), and yearly attendance (10%).

The intent of *Energizing the Arts* is to fund three to four projects; however, the actual number of awards is dependent upon the cost and quality of the proposed projects and the availability of funds. The LFUCG reserves the right to make no awards, should it become evident that the proposed projects would not meet EECBG goals/requirements.

SECTION VI AMERICAN RECOVERY AND REINVESTMENT ACT SPECIAL PROVISIONS

This project is being funded through the federal [Department of Energy \(DOE\) Energy Efficiency and Conservation Block Grant program](#) under the [American Recovery and Reinvestment Act \(ARRA\) of 2009](#) Pub. L. 111-5. The successful applicant and all vendors and subcontractors that work on the project must meet all applicable ARRA special provisions/requirements (to include the flow down requirements) at all times during the project and failure to do so may result in the LFUCG terminating this contract at our discretion at no cost to the LFUCG.

SECTION VII EXAMPLE STATEMENT OF AGREEMENT

This agreement is made and entered into by and between LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT, an Urban County Government of the Commonwealth of Kentucky, created pursuant to KRS Chapter 67A (hereinafter “Government”) and the Successful applicant, hereby known as the Successful applicant.

The Agreement for the *ENERGIZING THE ARTS* Program follows that:

1. Successful applicant will implement the specific energy improvement project(s) described in their application and related energy audits which are selected for funding through the Energizing the Arts program. Any modifications must be approved by the LFUCG and Bluegrass PRIDE.
2. Successful applicant will provide regular (monthly) reports detailing the status of their energy improvement project funded under the *Energizing the Arts* program.
3. Successful applicant will enroll in the ENERGY STAR Challenge and commit to begin taking steps to reduce energy use at their facility by 10 percent.
4. Successful applicant will track their utility costs and energy usage using the free GreenQuest benchmarking tool on LFUCG’s website.

5. Information about the project shall be open and available to the public and benefit the entire community.
6. Successful applicant agrees to complete energy retrofits by December 31, 2011.
7. Successful applicant will provide monthly utility data for the facility for a minimum of 12 months following the equipment installation date.
8. Disbursement of grant funds will be as follows:
 - Funds are to be disbursed by the LFUCG upon completion of equipment purchase and installation milestones and upon satisfactory performance of installed equipment.
9. In the event successful applicant fails to complete the Project as provided in paragraph 1, any monies which have been disbursed to successful applicant shall immediately be returned to Government. If the failure is due to circumstances that were beyond successful applicant's control, successful applicant's documented out-of-pocket expenses may at the sole discretion of Government be retained by successful applicant.
10. Successful applicant shall not discriminate in employment and/or participation by any qualified person because of race, color, creed, national origin, sex or age.
11. In any written or oral communications, the successful applicant shall identify the American Recovery and Reinvestment Act of 2009 as the source of the above-referenced funds.
12. Projects under this announcement will be funded, in whole or in part, with funds appropriated by the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5, (Recovery Act or Act). The Recovery Act's purposes are to stimulate the economy and to create and retain jobs. Project performance will be monitored and corrective action taken, as necessary, to ensure acceptable performance for all awards.
13. The figures, facts, and representations made in this application, including all exhibits and attachments, are true and correct to the best of the Applicant's knowledge and belief.
14. The successful applicant and all vendors and subcontractors that work on the project must meet all applicable ARRA special provisions/requirements (to include the flow down requirements) at all times during the project and failure to do so may result in the LFUCG terminating this contract at our discretion at no cost to the LFUCG.

Successful applicant

Example only- do not complete

Successful applicant Name (Please Type)

Successful applicant Signature

Example only- do not complete

Street Address

Example only- do not complete

City, State, ZIP Code

Lexington-Fayette Urban County Government

By: Example only
Jim Newberry, Mayor

Attest: Example only
Clerk, Urban County Council
